

**UUFVB Finance Committee
Meeting Minutes
February 15, 2022**

Present (All via Zoom): Chair Woody Sutton, Patty Walker, Rebecca Hornbuckle, Bill Ames, Diane Osiecki, and Lucy Roske. Excused Absences: Kathy Cossa, Spike Vrusho, and Rod Baker.

Meeting was called to order at 3:30 PM. After check-in, Woody Sutton was selected as Secretary pro-tem. The minutes of the January 18, 2022 meeting were approved as presented. The agenda was reviewed and accepted.

Financial Reports: Rebecca Hornbuckle reviewed December's Profit and Lost Statement for the Fellowship. Pledge income for January was significantly under budget by just under \$15,000. A significant expense overrun reflected purchase of the LED light kits for the sanctuary lobby. This expense will be covered by a restricted gift. YTD the Ministry budget is still ahead of plan being \$32,000+ positive. Patty Walker reported that the Emerson show calendar has not suffered any further event cancellations although attendance has been disappointing. This phenomenon appears to be a legacy of Covid-19. Also reported was that the Florida Humanities Council has begun accepting grant applications. Rebecca reported that Bridges enjoyed another month of positive earnings. One significant item is that Bridges will need to replace one of their two vans as it is approaching the end of its serviceable life cycle. It was suggested that we seek help from within UUFVB to identify a member with a strong automotive background to identify a good new or used vehicle replacement. An article will be written for the March CR seeking said individual.

Old Business: Woody furnished a Facilities Council update confirming the installation of the remaining two air conditioners on January 24th. A meeting has been held with our Fire Alarm contractor advising them of the results of our in-house audit requesting a bid for repairs. Some of these deficiencies are already known by the Fire Marshall. Bill Ames reviewed the events of a February 9th Endowment committee meeting reaffirming a \$12,000 commitment towards the purchase of new sanctuary carpeting. Patty advised the "Carpet Committee" is close to recommending a vendor's bid for the Board's consideration. Woody and Rebecca outlined the status of the 2022/2023 Fiscal Year's budget development. Preliminary expense numbers have been identified for salary and benefit increases, as well as needed administrative and facilities expense considerations. Expected and known inflation expenses are documented as is the additional costs of offering health care benefits. The initial Bridges budget is nearing completion while Emerson's budget development is underway. The Stewardship Campaign has commenced.

New Business: Rebecca advised the Committee that longtime Bookkeeper April Neuhaus intends to retire at the end of the month of April. A replacement search process is being pulled together.

Fund Raising Update: The Annual Yard Sale is being held this coming Saturday, February 19th.

The next scheduled Finance Committee meeting will be at 3:30 PM, Tuesday, March 15th via Zoom.

Meeting adjourned at 4:15 PM.

Respectfully submitted, Woody Sutton, Secretary pro-tem