

Minutes of the Facilities Council Meeting – 10 November 2021

Meeting Location: This Meeting was conducted via Zoom at 2:00pm

Members Present: Al Parmentier, Joe Hardy, Jan Mathrani, Woody Sutton, Lisa Turano, Paul Gleaves, Jim Brewer, Larry Phillips (new member)

Staff Present: Administrator Kim McIntyre, Sexton Kristy O’Neal

Members Absent: None

Guests Attending: None

Check-In: Chairman, Al Parmentier Conducted a Check-in.

Previous Meeting Minutes: Minutes were approved for 13 October 2021 Meeting.

Unfinished Business:

- A. The Facilities Council reviewed 22 projects using seven categories:
 - 1) Building Interior
 - 2) Building Exterior
 - 3) Landscaping and Grounds
 - 4) Equipment
 - 5) Bridges
 - 6) Sexton House
 - 7) Other
- B. Attachment #1 summarizes status of each project in the seven categories.
- C. Attachment #2 provides detailed information about each project.
- D. 22 Projects were reviewed this meeting. There are currently 19 open projects; no projects on-hold; and 3 projects were closed.
- E. Attachment #3 is the open projects assignments report.

New Business: Four new projects were added:

- A. Building Interior – No Projects Added
- B. Building Exterior – No Projects Added
- C. Landscaping and Grounds: See C.293, C.294, C.295
- D. Equipment – See D.296
- E. Bridges – No Items Added
- F. Sexton House – No Items Added
- G. Other – No Items Added

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Any Other Business: None.

Items Approved by Member Vote: None.

Adjourn: The Meeting adjourned at 2:57pm.

Next Meeting: The next meeting is 8 December 2021 at 10:0am on Zoom.

Prepared by:

Joe Hardy,
Secretary, Facilities Council

Three Attachments:

- Summary Project Status Report 10 November 2021, 2 Pages
- Detailed Project Status Report 10 November 2021, 15 Pages
- Open Projects Assignments 10 November 2021, 2 Pages

Facilities Council Minutes - Addendum

Project Status Report Information: The project status report presented here is prepared using Microsoft Access. The Access database allows us to record and report Facilities Council projects and status in one place year after year.

The Project Index in Column 1 is a database assigned identifier used for each project record. The letter left of the decimal (A-G) corresponds to the seven project categories shown in Old and New Business. The number right of the decimal is the record identifier for that project. These numbers are not sequential in a category but are sorted numerically for the specific project category.

Status of each project is highlighted in the last column. The Project status identifiers are described in the Notes at end of the report. Closed projects will not be shown in subsequent Minutes. The value under the status represents the number of days this project has been open. The "Days Open" value counts from the date the project was opened.

UUFVB Facilities Council - Minutes Project Status Report

Meeting Date Wednesday, November 10, 2021

| Index | | | | Open Date |
|--------------|--|--|------------------------------------|--|
| Category | | | Assigned | Close Date |
| Project Type | Description | Project Status | Contractor | Status |
| | | | | Days Open |
| A.235 | The north Green Room AC evaporator coils are freezing up after a short run time. The system requires very long run times to cool the room. | Joe Hardy verified the problem by feeling the evaporator coils while the unit is running. One must climb into the space above the toilet to access the air handler. Smith Services bid correcting the problem in March 2019 but the bid was put on hold. Smith Services will rebid the work ASAP. Work must be complete before the Emerson Center events begin in December 2021. | Kim McIntyre Smith Services | 18-Mar-20 Open-Mod 602 Days |

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| Category | | | Close Date |
| Project Type | Description | Project Status | Assigned Contractor |
| | | | Status Days Open |
| A.262 | Glass windows in the Administrator's and Minister's Offices and the Library require replacement . The windows are fogged and some are cracked. | Vero Glass and Mirror bid \$7,000 to replace 11 windows. However, the labor cost may exceed the estimate depending upon the difficulty encountered removing and reinstalling one or more windows. The balance of funds from the donation is \$8,500. | Al Parmentier Vero Glass and Mirror 10-Mar-21 |
| Building Interior | Reverend Alexander received a donation for \$13k to cover cost of this repair the driveway repair at Item at B.260. Item B.260 is complete for \$4500 and will be closed this Report | Jim Brewer Moved to approve up to \$8,500 to replace 11 windows. Lisa Turano Seconded. In discussion Al Parmentier stated the lead time to start is 4-6 weeks depending upon materials availability. The Motion passed unanimously. | Open-Mod 245 Days |
| Replace | | A \$2,300 down payment was paid the contractor, but the contractor cannot provide a start date for the window installation. | |
| | | Per info in the 14 July 2021 FC meeting, contractor is having difficulty with materials backlog. | |
| | | Per info in the 11 August 2021 FC meeting, contractor has become unresponsive to telephone inquiries about status of the work. | |
| | | Per info in the 7 September 2021 FC meeting , the contractor has 9 good windows and two defective windows available. The contractor will not install any windows until all windows are on hand. The contractor has no delivery date for the remaining two windows. | |
| | | Per info in the 13 October 2021 FC Meeting, there is no status from the contractor. | |

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Close Date

Category

Assigned

Status

Project Type

Description

Project Status

Contractor

Days Open

Per info in the 10 November 2021, Vero Glass and Mirror now has no record of the UUFVB order. Al Parmentier will investigate.

| | | | | |
|-------------------|-------------------------------------|--|---------------|---|
| A.272 | An LED bulb is out in the Sanctuary | Al Parmentier and Joe Hardy replaced the bulb. Project closed. | Al Parmentier | 12-May-21 |
| Building Interior | | | Self Help | 10-Nov-21 |
| Replace | | Note Persons performign this task must wear hard hats, as the bulb captured in the basket can come loose and fall. | | <div style="background-color: red; color: white; padding: 2px;">Closed</div> 182 Days |

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|-------------------|--|--|----------------------------|
| Category | | | Close Date |
| Project Type | Description | Project Status | Assigned Contractor |
| | | | Status Days Open |
| A.287 | The Sanctuary carpet is old, worn and needs replacing. | A Committee was formed consisting of Elizabeth Bourne, Kim McIntyre, Kelly Stephens, Jan Mathrani, Woody Sutton, Patty Walker and Al Parmentier to pursue replacing all Sanctuary carpeting. | Jan Mathrani 07-Sep-21 |
| Building Interior | | Jan Mathrani sent measurements and specifications to a contractor in North Carolina and a second contractor in Connecticut. We are awaiting quotations and lead times to begin work. | TBD |
| Upgrade | | Kathy Cossa reported the Endowment Committee will contribute \$12K towards replacing Sanctuary carpet. Source of remaining funds is TBD. | Open-Mod 64 Days |
| | | Jan Mathrani will request at least two references from the both contractors to validate credentials and workmanship history. | |
| | | Per the 13 October 2021 FC Meeting, Jan Mathrani reported the Connecticut contractor quoted \$32,000 plus additional cost for travel and possible other expenses to replace the carpet. This contractor requires UUFVB to provide the roll-off refuse dumpster. Full cost for the work is TBD. | |
| | | The North Carolina contractor has not responded with a bid. | |
| | | Per info in the 10 November 2021 meeting, the project is expected to cost \$42k-45k to complete. Current funds available is \$16k. Woody Sutton will pursue using the | |

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|------------------------------|--|---|---------------|---------------------|
| Category | | | | Close Date |
| Project Type | Description | Project Status | Contractor | Status |
| | | | | Days Open |
| | | bank line of credit for \$30k additional funds. Contractor final bids and cost will be determined upon confirmation that funds are available. | | |
| A.288 | We are seeing wear out issues with our "storefront" glass entry doors hinges. The model storefront door assemblies installed throughout UUFVB were made by Vista Wall. | Joe Hardy purchased a door hinge set from Amazon that appears to be identical to the installed hinges. | Al Parmentier | 07-Sep-21 |
| Building Interior Repair | The doors are no longer supported by Vero Beach contractors; and there are no local parts available. | Joe and Al will confirm if this hinge set is acceptable for UUFVB doors. | Self Help | Open-NC 64 Days |
| A.289 | The Green Rooms AC Systems (North and West) do not have properly connected ground wires to install Wi-Fi thermostats. | Inspection confirms the blue ground wires are not connected in the air-handlers to power Wi-Fi thermostats in the Green Rooms. | Al Parmentier | 18-Mar-20 |
| Building Interior Inspection | | Investigation continues for how to power a Wi-Fi thermostat to remotely monitor and control the room temperature. | TBD | Open-NC 602 Days |
| | | One method is to hire Cliff Ruff to install an AC outlet above the ceiling near the air handler and use a 24VAC plugin transformer to power the thermostat. | | |
| | | A second method is to hire Smith Services to properly connect the blue ground wire inside the air handlers. | | |

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|--|---|---|---------------|-----------------|
| Category | | | Assigned | Close Date |
| Project Type | Description | Project Status | Contractor | Status |
| | | | | Days Open |
| A.290 | There are several fluorescent light fixtures in the Lobby and adjacent hallways that require replacing. | A 4-pack carton of 24"x 48" LED fixtures cost \$289.00 on Amazon. | Al Parmentier | 13-Oct-21 |
| Building Interior | | | Cliff Ruff | |
| Replace | | Al Parmentier has a donor who proposes to fund replacing these fixtures up to \$2,000.00. | | Open-NC |
| | | Cliff Ruff's electricians previously charged \$40.00 each to install the same fixtures. | | 28 Days |
| | | Al Parmentier will contact Cliff Ruff and pursue a lower installation cost for multiple fixtures. | | |
| A.292 | Someone is using the Fellowship Hall and Kitchen doors to exit and reenter the building without locking the doors upon reentry. | Kim McIntyre placed signs on each door instructing everyone to keep the door locked. | Kim McIntyre | 13-Oct-21 |
| Building Interior | | | Self Help | |
| Security | | Project will remain open to confirm the door use issue is resolved. | | Open-Mod |
| | This is a significant security issue because the doors remain unlocked sometimes overnight. | | | 28 Days |
| 8 Project(s) Reviewed for Building Interior | | | | |

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| Category | | | Assigned | Close Date |
| Project Type | Description | Project Status | Contractor | Status |
| | | | | Days Open |
| B.222 | When the parking area was sealed and restriped, five Handicap Parking spaces were not lined and painted. Handicap parking signs are also missing. | <p>Kristy installed the handicap signs and poles. However, the wheelchair symbols and the tire bumpers require painting. Kristy will purchase a \$69.00 handicap wheelchair stencil to complete the markings. The stencil is on hand.</p> <p>Kristy reports two new handicap areas are complete. Kristy will inspect old handicap areas to determine if repainting these markings is needed.</p> | <p>Kristy O'Neil</p> <p>Self Help</p> | <p>08-Jan-20</p> <p>Open-NC</p> <p>672 Days</p> |
| B.275 | The lightning rod on the Fellowship Hall Steeple is damaged. Photos taken by a drone indicate several problems with the lightning rod. | <p>It has become difficult to find qualified contractors willing to bid this work. One contractor surveyed the issue using Google Earth then quoted \$2,000 for an onsite inspection. No other contractors responded.</p> <p>At the 7 September 2021 meeting it was determined the only work needed is securing the grounding cables to the roof and wall down to the ground rod.</p> <p>Al Parmentier will find insulated standoffs to secure the ground cables.</p> | <p>Al Parmentier</p> <p>TBD</p> | <p>12-May-21</p> <p>Open-NC</p> <p>182 Days</p> |

2 Project(s) Reviewed for Building Exterior

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|-------------------------|---|--|---------------|-----------------------------|
| Category | | | Assigned | Close Date |
| Project Type | Description | Project Status | Contractor | Status |
| | | | | Days Open |
| C.269 | This project was revised in the 14 July 2021 FC Meeting. | Al Parmentier reports an additional light is needed at the end of the north walkway. | Al Parmentier | 14-Apr-21 |
| Landscaping and Grounds | | | Cliff Ruff | |
| Service | The area to the left (north) of Door A and the Portico requires additional lighting. | Al will discuss with Cliff Ruff how best to install this lighting. | | Open-NC 210 Days |
| C.282 | The parking lot wheel stops are dirty with mold and grime. | Kristy pressure washed the wheel stops. | Kristy O'Neil | 09-Jun-21 |
| Landscaping and Grounds | | Wheel stops not painted. Project closed. | Self Help | 10-Nov-21 |
| Cleaning | | | | Closed 153 Days |
| C.285 | A neighbor complained about vegetation overgrowth on the west side of the west parking lot. | Al Parmentier discussed this problem with neighboring property owner Laura Craft. Ms. Craft wants to improve vegetation along the property line. Al Parmentier located the hidden survey pins and the property line. | Al Parmentier | 14-Jul-21 |
| Landscaping and Grounds | | | Self Help | |
| Cleaning | | Some vegetation is on our side and needs trimming, but most of the vegetation infringing on Laura Craft's property is another property owner. | | Open-Mod 119 Days |
| | | Kristy reports the original vegetation was planted to mask headlights striking adjacent residences as vehicles use the parking area. | | |

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| Category | | | Assigned | Close Date |
| Project Type | Description | Project Status | Contractor | Status |
| | | | | Days Open |
| C.293 | The south property line hedgerow requires significant pruning and cleaning. | Al Parmentier will solicit bids for this work. | Al Parmentier | 10-Nov-21 |
| Landscaping and Grounds | | | TBD | Open-New |
| Cleaning | | | | 0 Days |
| C.294 | The west parking lot has dead trees that must be removed. | Al Parmentier will solicit bids for this work. | Al Parmentier | 10-Nov-21 |
| Landscaping and Grounds | | | TBD | Open-New |
| Cleaning | | | | 0 Days |
| C.295 | There are dead trees in the drainage canal along 16th street. This area is not UUFVB's responsibility to maintain, but the waterway authority responsible for maintaining drainage canals is unresponsive. | Paul Gleaves will pursue contacting Indian River County and Vero Beach City authorities to find someone to remove the dead trees. | Paul Gleaves | 10-Nov-21 |
| Landscaping and Grounds | | | TBD | Open-New |
| Cleaning | The dead tress are of sufficient size that if a tree fell onto 16h street or the adjacent parking lot, property damage or personnel injuries could occur. | | | 0 Days |

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Category

Assigned

Status

Project Type

Description

Project Status

Contractor

Days Open

6 Project(s) Reviewed for Landscaping and Grounds

| | | | | |
|-------------------------------|---|---|---------------------------------|--|
| D.276 Equipment Replace | <p>Roof mounted HVAC units serving the sanctuary and lobby is 16+ years old.</p> <p>The front sanctuary air-handler is believed to be above the ceiling behind the stained glass panel.</p> <p>The lobby air-handler is believed to be on the roof as a single unit "Air-Pack".</p> <p>Replacing this system will be expensive.</p> | <p>Joe Hardy confirmed the large unit that appears to be an "Air-Pack" unit serves the Lobby.</p> <p>The right side of the dual compressor unit serves the Front Sanctuary, but which area the left side dual compressor unit serves is unknown.</p> <p>This project remains open to fully determine best methods to replace these HVAC systems are understood and estimated planning costs are determined.</p> | <p>Al Parmentier</p> <p>TBD</p> | <p>12-May-21</p> <p style="background-color: #00FFFF; padding: 2px;">Open-Mod</p> <p>182 Days</p> |
|-------------------------------|---|---|---------------------------------|--|

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|---------------------|---|--|---------------------------------|--|
| Category | | | Assigned | Close Date |
| Project Type | Description | Project Status | Contractor | Status |
| | | | | Days Open |
| D.284 | The Balcony AC unit is not working effectively,. It takes several hours to cool the balcony four degrees. | As of 13 August the unit was totally inoperative. A Smith Services tech reported the unit must be replaced but gave no further information. | Al Parmentier Smith Services | 14-Jul-21 |
| Equipment Repair | | <p>Bids were received from Smith Services, Barker and Seacoast HVAC firms. Seacoast is the highest bid and is a turnkey solution. Barker is the lowest bid and is NOT a turnkey solution. Smith Services appears to be the best bid but some adjustments are needed.</p> <p>Woody Sutton Moved to accept Smith Services bid and approved up to \$20,000 to replace the AC system. Jim Brewer Seconded. There was no further discussion. The Motion passed by unanimous consent.</p> <p>All and Joe removed the suspended ceiling; Smith Services replaced the air-handler and compressor; and Al and Joe reinstalled the suspended ceiling.</p> <p>Smith Services cannot certify the air-handler duct smoke detector because the unit is not programmed into the fire alarm panel and the first smoke test failed. TLC corrected the alarm panel problem and Smith Services will rerun to re-test the duct smoke detector.</p> | | <div style="background-color: #00FFFF; padding: 2px;">Open-Mod</div> 119 Days |

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|-------------------|---|---|----------------|---------------------|
| Category | | | Assigned | Close Date |
| Project Type | Description | Project Status | Contractor | Status |
| | | | | Days Open |
| D.291 | There is a possible problem with the upstairs classroom HVAC system freezing up and not operating correctly. | Al Parmentier and Kristy will investigate and attempt to confirm the issue. | Al Parmentier | 13-Oct-21 |
| Equipment Repair | | We are awaiting a bid from Smith Services. | Smith Services | Open-Mod 28 Days |
| D.296 | UUFVB must prepare to upgrade computer assets to support Windows 11 in the next 12 months. | Joe Hardy is testing computer systems and will report results periodically. | Joe Hardy | 10-Nov-21 |
| Equipment Upgrade | We should not miss the free upgrade period for Windows 11 and later incur cost to purchase upgrades after the grace period expires. | | | Open-New 0 Days |

4 Project(s) Reviewed for Equipment

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Assigned

Status

Project Type

Description

Project Status

Contractor

Days Open

E.258

Bridges Facility

Replace

In the project to install a Wi-Fi access point in the Bridges facility, Joe Hardy discovered that up to 25% of the attic insulation is either compromised or missing. There are areas where HVAC and other contractors have pushed insulation aside and other areas with no insulation visible. This situation significantly increases the air conditioning burden in the entire Bridges facility.

Two bids received to replace the insulation:

Sustainable Solutions of the Treasure Coast One bid \$6,694 to install 8,295 square feet of R19 insulation .

The second bid from Breathe Kleen Aire Clean was \$4,549 to install 6,690 square feet of R30 insulation.

These bids are too far apart to evaluate. Al will contact each contractor to understand their approach to the work and confirm both are covering all of Bridges attic and the Fellowship Hall and Fair Trade entry attic area.

Al and Joe will investigate improving access to attic mount air-handlers to prevent HVAC contractors from spoiling the replaced insulation.

Al Parmentier

TBD

13-Jan-21

Open-Mod

301 Days

1 Project(s) Reviewed for Bridges Facility

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| Category | | | Close Date | |
| Project Type | Description | Project Status | Status | |
| | | | Days Open | |
| G.278 | Member Roy Swenson proposes the Fellowship install solar panels on the sanctuary roof. He states FPL will pay some or all cost to install the solar panels. | <p>The Facilities Council has pursued this project several times and found the technical challenges beyond the Council's ability to plan without an engineering consultant and study to determine feasibility, cost and benefits. Such a study would cost several thousand dollars</p> <p>Physical access to the roof area for humans and equipment; the roof and solar panel load specifications; required roof modifications; and potential roof damage caused by wind storms are only a few of the challenges.</p> <p>Al Parmentier will discuss these challenges with Roy Swenson and request Roy pursue the project with FPL and bring a technical and cost/benefit solution to the Council for review.</p> <p>Climatic Solar Systems representative Mike Troutner surveyed the property and we are awaiting his report. However, it appears UUFVB will receive little to no monetary benefit from installing a solar electricity system, and likely must bear the entire cost of installation.</p> <p>As of the 13 October 2021 FC Meeting, no information received from Climatic Solar Systems representative Mike Troutner. The project is placed On-Hold and if no further information is received that will prove this project is viable and cost effective for UUFVB, it will be closed.</p> <p>Per info in the 10 November 2021 meeting, this project is not viable because there is no feasible place to install solar panels and the cost to pursue the project is not</p> | 12-May-21 | |
| Other | | | TBD | 10-Nov-21 |
| Upgrade | | | Closed | |
| | | | 181 Days | |
| | | | | |

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Assigned

Status

Project Type

Description

Project Status

Contractor

Days Open

economically sustainable. Project closed.

1 Project(s) Reviewed for Other

Minutes Notes

| | |
|-----------------------|-----------|
| Total Reviewed | 22 |
| Open-NC | 6 |
| Open-Mod | 9 |
| Open-New | 4 |
| Open-Hold | 0 |
| Closed | 3 |

Project Status Explanation

There are five Project Status Levels used in this Minutes report

1. Open-NC: Project previously opened but there is no change in this report
2. Open-Mod: Some Project information changed in this report from last Minutes report.
3. Open-New: New Project opened not previously reported.
4. Open-Hold: No action planned for this project; it remains open for now.
5. Closed: Project information updated and closed this report period.

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|-------|-------------------|-----------|----------|------------|
| A.288 | Building Interior | 07-Sep-21 | Open-NC | |
| A.289 | Building Interior | 18-Mar-20 | Open-NC | |
| A.290 | Building Interior | 13-Oct-21 | Open-NC | |
| A.272 | Building Interior | 12-May-21 | Closed | 10-Nov-21 |
| A.235 | Building Interior | 18-Mar-20 | Open-Mod | |
| A.262 | Building Interior | 10-Mar-21 | Open-Mod | |
| A.287 | Building Interior | 07-Sep-21 | Open-Mod | |
| A.292 | Building Interior | 13-Oct-21 | Open-Mod | |

8 Project(s) This Category

| | | | | |
|-------|-------------------|-----------|---------|--|
| B.222 | Building Exterior | 08-Jan-20 | Open-NC | |
| B.275 | Building Exterior | 12-May-21 | Open-NC | |

2 Project(s) This Category

| | | | | |
|-------|-------------------------|-----------|----------|-----------|
| C.269 | Landscaping and Grounds | 14-Apr-21 | Open-NC | |
| C.282 | Landscaping and Grounds | 09-Jun-21 | Closed | 10-Nov-21 |
| C.285 | Landscaping and Grounds | 14-Jul-21 | Open-Mod | |
| C.293 | Landscaping and Grounds | 10-Nov-21 | Open-New | |
| C.294 | Landscaping and Grounds | 10-Nov-21 | Open-New | |
| C.295 | Landscaping and Grounds | 10-Nov-21 | Open-New | |

6 Project(s) This Category

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|----------|---------------------------------|-----------|----------|------------|
| D.276 | Equipment | 12-May-21 | Open-Mod | |
| D.284 | Equipment | 14-Jul-21 | Open-Mod | |
| D.291 | Equipment | 13-Oct-21 | Open-Mod | |
| D.296 | Equipment | 10-Nov-21 | Open-New | |
| 4 | Project(s) This Category | | | |
| E.258 | Bridges Facility | 13-Jan-21 | Open-Mod | |
| 1 | Project(s) This Category | | | |
| G.278 | Other | 12-May-21 | Closed | 10-Nov-21 |
| 1 | Project(s) This Category | | | |

22 Projects This Actions Report

Facilities Council - Project Assignments

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| Assigned | Index | Project Category | Project Type | Open Date | Days Open |
|---------------|-------|-------------------------|--------------|-----------|-----------|
| Al Parmentier | A.262 | Building Interior | Replace | 10-Mar-21 | 245 Days |
| Al Parmentier | A.288 | Building Interior | Repair | 07-Sep-21 | 64 Days |
| Al Parmentier | A.289 | Building Interior | Inspection | 18-Mar-20 | 602 Days |
| Al Parmentier | A.290 | Building Interior | Replace | 13-Oct-21 | 28 Days |
| Al Parmentier | B.275 | Building Exterior | Upgrade | 12-May-21 | 182 Days |
| Al Parmentier | C.269 | Landscaping and Grounds | Service | 14-Apr-21 | 210 Days |
| Al Parmentier | C.285 | Landscaping and Grounds | Cleaning | 14-Jul-21 | 119 Days |
| Al Parmentier | C.293 | Landscaping and Grounds | Cleaning | 10-Nov-21 | 0 Days |
| Al Parmentier | C.294 | Landscaping and Grounds | Cleaning | 10-Nov-21 | 0 Days |
| Al Parmentier | D.276 | Equipment | Replace | 12-May-21 | 182 Days |
| Al Parmentier | D.284 | Equipment | Repair | 14-Jul-21 | 119 Days |
| Al Parmentier | D.291 | Equipment | Repair | 13-Oct-21 | 28 Days |
| Al Parmentier | E.258 | Bridges Facility | Replace | 13-Jan-21 | 301 Days |

13 Projects for Al Parmentier

| | | | | | |
|---------------|-------|-------------------|--------|-----------|----------|
| Kristy O'Neil | B.222 | Building Exterior | Repair | 08-Jan-20 | 672 Days |
|---------------|-------|-------------------|--------|-----------|----------|

1 Projects for Kristy O'Neil

| | | | | | |
|--------------|-------|-------------------|---------|-----------|---------|
| Jan Mathrani | A.287 | Building Interior | Upgrade | 07-Sep-21 | 64 Days |
|--------------|-------|-------------------|---------|-----------|---------|

1 Projects for Jan Mathrani

| | | | | | |
|-----------|-------|-----------|---------|-----------|--------|
| Joe Hardy | D.296 | Equipment | Upgrade | 10-Nov-21 | 0 Days |
|-----------|-------|-----------|---------|-----------|--------|

1 Projects for Joe Hardy

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| Assigned | Index | Project Category | Project Type | Open Date | Days Open |
|--------------|-------|-------------------|--------------|-----------|-----------|
| Kim McIntyre | A.235 | Building Interior | Repair | 18-Mar-20 | 602 Days |
| Kim McIntyre | A.292 | Building Interior | Security | 13-Oct-21 | 28 Days |

2 Projects for Kim McIntyre

| | | | | | |
|--------------|-------|-------------------------|----------|-----------|--------|
| Paul Gleaves | C.295 | Landscaping and Grounds | Cleaning | 10-Nov-21 | 0 Days |
|--------------|-------|-------------------------|----------|-----------|--------|

1 Projects for Paul Gleaves

19 Projects This Report