

# Minutes of the Facilities Council Meeting – 11 August 2021

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**This Meeting was conducted via Zoom at 10:00am**

**Members Present:** Al Parmentier, Joe Hardy, Lisa Turano, Jan Mathrani, Woody Sutton, Paul Gleaves, Jim Brewer, Jack Siplak

**Staff Present:** Reverend Kaaren Anderson, Administrator Kim McIntyre, Sexton Kristy McNeal

**Members Absent:** None

**Guests Attending:** Board President Kathy Cossa

**Check-In:** Chairman, Al Parmentier Conducted a Check-in.

**Minutes of 14 July 2021 Meeting were approved with no revisions.**

**Unfinished Business Proceedings:** These comments pertain to Projects open prior to this meeting. Status of Projects without comment did not change during the meeting.

- A. Building Interior – 1 Item Closed; 3 Items Updated; No Items On-Hold; 2 Items No Change.
- B. Building Exterior – No Items Closed; 2 Items Updated; 2 Items No Change.
- C. Landscaping and Grounds – No Items Closed; 3 Items Updated; 2 Items No Change.
- D. Equipment – 3 Items Closed; 1 Item Updated; No Items No Change.
- E. Bridges – 1 Item Closed; 1 Item Updated; 1 Item No Change.
- F. Sexton House – No Items Closed; No Items Updated.
- G. Other – 1 Item Closed; No Items Updated; 1 Item No Change.

**New Business:** These comments pertain to Projects opened during this meeting. Three new items were added.

- A. Building Interior – No Items Added.
- B. Building Exterior – No Items Added.
- C. Landscaping and Grounds – 1 Item Added – See C.286.
- D. Equipment – No Items Added.
- E. Bridges – No Items Added
- F. Sexton House – No Items Added
- G. Other – No Items Added
- H. **Number of Projects Reviewed:** 23 Projects were reviewed this meeting. There are currently 18 open projects; No projects on-hold; and 5 projects were closed.

# Minutes of the Facilities Council Meeting – 11 August 2021

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**Any Other Business:** None.

**Items Approved by Member Vote:** None

**Adjourn:** The Meeting adjourned at 11:02am

**Next Meeting:** The next meeting is 8 September 2021 at 10:0am on Zoom.

Prepared by:

Joe Hardy,  
Secretary, Facilities Council

Three Attachments:

- Project Status Report 11 August 2021, 13 Pages
- Project Summary Report 11 August 2021, 2 Pages
- Open Projects Assignments 11 August 2021, 2 Pages

## Facilities Council Minutes - Addendum

**Project Status Report Information:** The project status report presented here is prepared using Microsoft Access. The Access database allows us to record and report Facilities Council projects and status in one place year after year.

The Project Index in Column 1 is a database assigned identifier used for each project record. The letter left of the decimal (A-G) corresponds to the seven project categories shown in Old and New Business. The number right of the decimal is the record identifier for that project. These numbers are not sequential in a category but are sorted numerically for the specific project category.

Status of each project is highlighted in the last column. The Project status identifiers are described in the Notes at end of the report. Closed projects will not be shown in subsequent Minutes. The value under the status represents the number of days this project has been open. The “Days Open” value counts from the date the project was opened.

# UUFVB Facilities Council - Minutes Project Status Report

**Meeting Date Wednesday, August 11, 2021**

| Index             |   |  | Open Date       |
|-------------------|---|--|-----------------|
| Category          |   |  | Close Date      |
| Project Type      | Description   | Project Status   | Status          |
|                   |   |  | Days Open       |
| A.220             | Fellowship Hall flooring requires stripping and refinishing.    | Bid received from Regal Services LLC in amount \$1,100 to perform the work. Jack Siplak Moved to approve the bid. Woody Sutton Seconded. The Motion Carried unanimously.   | 08-Jan-20       |
| Building Interior |   |  | 11-Aug-21       |
| Cleaning          |   |  | <b>Closed</b>   |
|                   |   | Bridges previously used Quality Floors (QF) for this floor refinishing. QF found that previous contractors did not strip the floor as they bid and was paid to do, but only added more wax on top of old wax leading to significant wax buildup. | 580 Days        |
|                   |   | Quality Floors price to fully strip and wax the floor was \$1,350.00.  |                 |
|                   |   | Work complete. Project closed.   |                 |
| A.235             | The Green Room AC System is freezing up after a short run time. | This failure cannot be duplicated in multiple attempts to find the fault.  | 18-Mar-20       |
| Building Interior |   |  | Self Help       |
| Inspection        |   | Pending confirmation that blue ground wire is present in each thermostat, Joe will install Wi-Fi thermostats in each Green Room and monitor the temperature remotely.  | <b>Open-Mod</b> |
|                   |   |  | 511 Days        |

# UUFVB Facilities Council - Minutes Project Status Report

**Meeting Date Wednesday, August 11, 2021**

| Index             |  |  |                       | Open Date       |
|-------------------|--|--|-----------------------|-----------------|
| Category          |  |  | Assigned              | Close Date      |
| Project Type      | Description  | Project Status   | Contractor            | Status          |
|                   |  |  |                       | Days Open       |
| A.262             | Glass windows in the Administrator's and Minister's Offices and the Library require replacement . The windows are fogged and some are cracked.                                       | Vero Glass and Mirror bid \$7,000 to replace 11 windows. However, the labor cost may exceed the estimate depending upon the difficulty encountered removing and reinstalling one or more windows. The balance of funds from the donation is \$8,500. | Al Parmentier         | 10-Mar-21       |
| Building Interior |  |  | Vero Glass and Mirror | <b>Open-Mod</b> |
| Replace           | Reverend Alexander received a donation for \$13k to cover cost of this repair the driveway repair at Item at B.260. Item B.260 is complete for \$4500 and will be closed this Report | Jim Brewer Moved to approve up to \$8,500 to replace 11 windows. Lisa Turano Seconded. In discussion Al Parmentier stated the lead time to start is 4-6 weeks depending upon materials availability. The Motion passed unanimously.                  |                       | 154 Days        |
|                   |  | A \$2,300 down payment was made, but the Contractor cannot provide a start date for the window installation.   |                       |                 |
|                   |  | Per info for 14 July 2021 FC meeting, contractor is having difficulty with materials backlog.  |                       |                 |
|                   |  | Per info in 11 August 2021 FC meeting, contractor has become unresponsive to telephone inquiries about status of the work.   |                       |                 |
| A.264             | There are several fluorescent lights in the upstairs hall and other rooms and offices that require replacing.  | A 4-pack of 24"x 48" LED fixtures is on-hand. Two are proposed for the Lobby Book Nook and two for Kim's office.   | Al Parmentier         | 14-Apr-21       |
| Building Interior |  |  | Self Help             | <b>Open-NC</b>  |
| Replace           |  | Al and Joe will schedule the work when other tasks are caught up.  |                       | 119 Days        |

# UUFVB Facilities Council - Minutes Project Status Report

**Meeting Date Wednesday, August 11, 2021**

| Index             |                                     |  |               | Open Date          |
|-------------------|-------------------------------------|--|---------------|--------------------|
| Category          |                                     |  | Assigned      | Close Date         |
| Project Type      | Description                         | Project Status                                     | Contractor    | Status             |
|                   |                                     |  |               | Days Open          |
| A.272             | An LED bulb is out in the Sanctuary | Al Parmentier and Joe Hardy will replace the bulb. | Al Parmentier | 12-May-21          |
| Building Interior |                                     | Joe will find source for additional spare bulbs.   | Self Help     |                    |
| Replace           |                                     |  |               | Open-NC<br>91 Days |

# UUFVB Facilities Council - Minutes Project Status Report

**Meeting Date Wednesday, August 11, 2021**

| Index                     |   |  | Open Date                 |
|---------------------------|---|--|---------------------------|
| Category                  |   |  | Close Date                |
| Project Type              | Description   | Project Status   | Assigned                  |
|                           |   |  | Contractor                |
|                           |   |  | Status                    |
|                           |   |  | Days Open                 |
| A.280                     | Reverend Alexander proposed to execute a major renovation of the Sanctuary Chancel by replacing the entire floor with vinyl tile and eliminating one of the three riser levels. | A Committee was formed consisting of Elizabeth Bourne, Kim McIntyre, Kelly Stephens, Jan Mathrani, Woody Sutton, Patty Walker and Al Parmentier to review ideas and approve flooring and stone selections. Reverend Alexander acted as advisor.  | Jan Mathrani<br>Self Help |
| Building Interior Upgrade | This will provide more floor space for events and improve appearance of the Chancel area.   | <p>The flooring and stone work began 7 June 2021 and was reported complete 14 July 2021. Funds available were estimated at \$28,000.</p> <p>The true amount of funds originally available, the funds spent and funds remaining is under review and will be provided to the FC in due course.</p> <p>There is a need to replace the Sanctuary carpet. Jan Mathrani reported a North Carolina contractor bid \$25K to replace all Sanctuary carpet. A second contractor in Connecticut has become unresponsive</p> <p>Kathy Cossa reported the Endowment Committee will contribute \$12K towards replacing Sanctuary carpet.</p> <p>Source of remaining funds is TBD.</p> <p>Jan Mathrani will request at least two references from the North Carolina firm to validate credentials and workmanship history.</p> | 12-May-21                 |
|                           |   |  | Open-Mod<br>91 Days       |

**6 Project(s) Reviewed for Building Interior**

# UUFVB Facilities Council - Minutes Project Status Report

**Meeting Date Wednesday, August 11, 2021**

| Index        |  |   |                            | Open Date                                   |
|--------------|--|---|----------------------------|---|
| Category     |  |   | Assigned                   | Close Date                                  |
| Project Type | Description  | Project Status  | Contractor                 | Status                                      |
|              |  |   |                            | Days Open                                   |
| B.222        | When the parking area was sealed and restriped, five Handicap Parking spaces were not lined and painted. Handicap parking signs are also missing.  | Kristy installed the handicap signs and poles. However, the wheelchair symbols and the tire bumpers require painting. Kristy will purchase a \$69.00 handicap wheelchair stencil to complete the markings. The stencil is on hand.<br><br>Kristy reports two new handicap areas are complete. Kristy will inspect old handicap areas to determine if repainting these markings is needed.                       | Kristy O'Neil<br>Self Help | 08-Jan-20<br><br><b>Open-NC</b><br>581 Days |
| B.274        | A fixed climbing ladder is needed to reach the upper sanctuary roof area. The current practice of using a 20' extension ladder is unsafe and contractors refuse to use the extension ladder. | Two contractors were contacted for interest in the work. Only one contractor responded with a bid of \$4,200 to install the ladder.<br><br>Joe Hardy Moved to approve \$4,200 to install the ladder. Jan Mathrani Seconded. There was no further discussion . The Motion Carried 4-0.<br><br>Al Parmentier reported the ladder is fabricated and ready for installation; however, the installation date is TBD. | Al Parmentier<br>TBD       | 12-May-21<br><br><b>Open-Mod</b><br>91 Days |
| B.275        | The lightning rod on the Fellowship Hall Steeple is damaged. Photos taken by a drone indicate several problems wit the lightning rod.  | It has become difficult to find qualified contractors willing to bid this work. One contractor surveyed the issue using Google Earth then quoted \$2,000 for an onsite inspection. No other contractors responded.<br><br>Al Parmentier and Joe Hardy will explore renting a lift and repairing the devices with Self-Help.   | Al Parmentier<br>TBD       | 12-May-21<br><br><b>Open-Mod</b><br>91 Days |

# UUFVB Facilities Council - Minutes Project Status Report

Meeting Date **Wednesday, August 11, 2021**

Open Date

Index

Close Date

Category

Assigned

Status

Project Type

Description

Project Status

Contractor

Days Open

|                   |  |   |               |                    |
|-------------------|--|---|---------------|--------------------|
| B.276             | The large roof mounted HVAC unit serving the sanctuary is 35+ years old.             | The time is now to begin discussions with local HVAC firms for the best and most economical solution to replace this system should it fail. | Al Parmentier | 12-May-21          |
| Building Exterior |  |   | TBD           |                    |
| Replace           | The air handler for this system is above the ceiling behind the stained glass panel. | No onsite upper roof inspection possible until the access ladder is installed.  |               | Open-NC<br>91 Days |
|                   | Replacing this system will be difficult and expensive.                               |   |               |                    |

## 4 Project(s) Reviewed for Building Exterior

|                         |   |  |               |                      |
|-------------------------|---|--|---------------|----------------------|
| C.267                   | There are dead trees in Lot A and the drainage canal. | This project has become more difficult than originally planned.  | Al Parmentier | 14-Apr-21            |
| Landscaping and Grounds |   |  | TBD           |                      |
| Service                 |   | Al Parmentier will meet a tree removal contractor onsite 25 August 2021.   |               | Open-Mod<br>119 Days |
|                         |   | Responsibility and approval for removing dead trees from the Canal remains unresolved. The St. John's Water Control District claims tree removal in the canal is not their responsibility. |               |                      |



# UUFVB Facilities Council - Minutes Project Status Report

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| Index                   |   |   |               | Open Date           |
|-------------------------|---|---|---------------|---------------------|
| Category                |   |   | Assigned      | Close Date          |
| Project Type            | Description   | Project Status  | Contractor    | Status              |
|                         |   |   |               | Days Open           |
| C.269                   | This project was revised in the 14 July 2021 FC Meeting.                                    | Al Parmentier will survey the area in darkness to determine how best to light the area.   | Al Parmentier | 14-Apr-21           |
| Landscaping and Grounds |   |   | Cliff Ruff    |                     |
| Service                 | The area to the left (north) of Door A and the Portico requires additional lighting.        | We will need an estimate from Cliff Ruff to install the lighting once the Scope of Work is defined.   |               | Open-NC<br>119 Days |
| C.282                   | The parking lot wheel stops are dirty with mold and grime.                                  | Kristy will pursue pressure washing the wheel stops.  | Kristy O'Neil | 09-Jun-21           |
| Landscaping and Grounds |   | Decision pending whether to repaint the well stops white or leave them natural concrete.  | Self Help     |                     |
| Cleaning                |   |   |               | Open-NC<br>63 Days  |
| C.285                   | A neighbor complained about vegetation overgrowth on the west side of the west parking lot. | Vegetation overgrowth removed. Jack Quinn assisted with a chain saw.  | Kristy O'Neil | 14-Jul-21           |
| Landscaping and Grounds |   |   | Self Help     |                     |
| Cleaning                |   | A neighbor claimed the crew removed his avocado tree along with the vegetation overgrowth; however, the crew only removed vegetation in or near the swale not near any established property line. |               | Open-Mod<br>28 Days |
|                         |   | Project will remain open until neighbor's complaint is resolved.  |               |                     |

# UUFVB Facilities Council - Minutes Project Status Report

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|-------------------------|--|---|---------------|-----------------|
| Category                |  |   | Assigned      | Close Date      |
| Project Type            | Description  | Project Status  | Contractor    | Status          |
|                         |  |   |               | Days Open       |
| C.286                   | Overhanging trees are again substantially blocking views of the 16th Street Marquee. | Al Parmentier will work other tree removal contractors to trim the trees. | Al Parmentier | 11-Aug-21       |
| Landscaping and Grounds |  |   | TBD           | <b>Open-New</b> |
| Cleaning                |  |   |               | 0 Days          |

## 5 Project(s) Reviewed for Landscaping and Grounds

|           |  |   |           |               |
|-----------|--|---|-----------|---------------|
| D.277     | A lightning strike occurred in the vicinity of the Fellowship grounds o/a 19 April 2021. Power surges migrated to the low voltage electrical systems causing damage to computers, the local area network, and the fire alarm system. | The UUFVB master insurance policy covers lightning strike damage with a \$1,000 deductible.   | Joe Hardy | 12-May-21     |
| Equipment |  |   | Self Help | 11-Aug-21     |
| Replace   |  | The final cost of lightning strike damage was \$4,390.40. All work to repair or replace equipment damaged by the event is complete. |           | <b>Closed</b> |
|           |  | The insurance company paid the claim as filed less the deductible. Check received for \$3,390. Project closed.                      |           | 90 Days       |
| D.281     | Woody Sutton requests the Council pursue installing a conference room grade Zoom meeting system in the Library.  | Joe Hardy designed and installed the Zoom system in the Library.  | Joe Hardy | 09-Jun-21     |
| Equipment |  |   | Self Help | 11-Aug-21     |
| Upgrade   |  | The final cost was \$1,004.14 and was funded by anonymous donor.  |           | <b>Closed</b> |
|           | This will allow Board and Committee meetings to convene with onsite and remote members in professional setting.  | Project closed.   |           | 62 Days       |

# UUFVB Facilities Council - Minutes Project Status Report

**Meeting Date Wednesday, August 11, 2021**

| Index                                      |   |   |                 | Open Date  |
|--|---|---|-----------------|------------|
| Category                                   |   |   | Assigned        | Close Date |
| Project Type                               | Description   | Project Status  | Contractor      | Status     |
|  |   |   |                 | Days Open  |
| D.283                                      | There are faults on the Fire Alarm Panel.   | Kim reports TLC repaired the faults.  | Kim McIntyre    | 14-Jul-21  |
| Equipment                                  |   | Project closed.   | TBD             | 11-Aug-21  |
| Repair                                     |   |   | <b>Closed</b>   | 27 Days    |
| D.284                                      | The Balcony AC unit is not working effectively,. It takes several hours to cool the balcony four degrees. | As of 13 August the unit was totally inoperative. A Smith Services tech reported the unit must be replaced but gave no further information. | Al Parmentier   | 14-Jul-21  |
| Equipment                                  |   |   | TBD             |            |
| Repair                                     |   |   | <b>Open-Mod</b> | 28 Days    |
| <b>4 Project(s) Reviewed for Equipment</b> |   |   |                 |            |

# UUFVB Facilities Council - Minutes Project Status Report

**Meeting Date Wednesday, August 11, 2021**

| Index            |  |  |                                 | Open Date       |
|------------------|--|--|---------------------------------|-----------------|
| Category         |  |  | Assigned                        | Close Date      |
| Project Type     | Description  | Project Status   | Contractor                      | Status          |
|                  |  |  |                                 | Days Open       |
| E.257            | The Bridges Facility roof is badly weathered and worn. | Al Parmentier negotiated the Roof Authority bid to a reduced price of \$55,000. Roof Authority is considered the best qualified for the work.  | Al Parmentier<br>Roof Authority | 13-Jan-21       |
| Bridges Facility |  |  |                                 | <b>Open-Mod</b> |
| Replace          |  | Paul Gleaves Moved to approve \$55,000 to replace the roof, Lisa Turano Seconded, In discussion the start date was set for as early as possible after 1 June 2021. The Motion Carried unanimously. |                                 | 210 Days        |
|                  |  | Check issued for down payment. Work scheduled to start 1 August 2021 and be complete by 15 August 2021.  |                                 |                 |
|                  |  | Al Parmentier reported numerous issues were discovered under the old roof requiring an electrical contractor and carpenter to resolve.   |                                 |                 |
|                  |  | Water damage occurred in Bridges wing due to inadequate roof coverage during heavy rain.   |                                 |                 |
|                  |  | Final cost of the roof replacement is TBD.   |                                 |                 |

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|------------------|--|---|----------------|
| Category         |  |   | Close Date     |
| Project Type     | Description  | Project Status  | Status         |
|                  |  |   | Days Open      |
| E.258            | In the project to install a Wi-Fi access point in the Bridges facility, Joe Hardy discovered that up to 25% of the attic insulation is either compromised or missing. There are areas where HVAC and other contractors have pushed insulation aside and other areas with no insulation visible. This situation significantly increases the air conditioning burden in the entire Bridges facility. | To bids received to replace the insulation:   | 13-Jan-21      |
| Bridges Facility |  | Sustainable Solutions of the Treasure Coast One bid \$6,694 to install 8,295 square feet of R19 insulation .  | TBD            |
| Replace          |  | The second bid from Breathe Kleen Aire Clean was \$4,549 to install 6,690 square feet of R30 insulation.  | <b>Open-NC</b> |
|                  |  | These bids are too far apart to evaluate. Kristy and Al will contact each contractor to understand their approach to the work and confirm both are covering all of Bridges attic and the Fellowship Hall and Fair Trade entry attic area. | 210 Days       |
|                  |  | This work is deferred until after the roof is replaced.   |                |

## 2 Project(s) Reviewed for Bridges Facility

|         |  |   |              |               |
|---------|--|---|--------------|---------------|
| G.255   | The Fellowship master insurance policy was renewed in October but at a significant premium increase. This project is to shop local insurance agents with the objective of securing better coverage and/or lower premiums at the net renewal. | Woody Sutton and volunteers completed the 13-page Questionnaire from the local office of Brown & Brown Insurance. | Woody Sutton | 11-Nov-20     |
| Other   |  |   | TBD          | 11-Aug-21     |
| Service |  | Brown and Brown will begin soliciting formal bids from insurance carriers May 2021.                               |              | <b>Closed</b> |
|         |  | Woody Sutton requested the project be closed as the Board is working the insurance contract issue.                |              |               |

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|--------------|---|--|---------------|------------|
| Category     |   |  | Assigned      | Close Date |
| Project Type | Description   | Project Status   | Contractor    | Status     |
|              |   |  |               | Days Open  |
| G.278        | Member Roy Swenson proposes the Fellowship install solar panels on the sanctuary roof. He states FPL will pay some or all cost to install the solar panels. | <p>The Facilities Council has pursued this project several times and found the technical challenges beyond the Council's ability to plan without an engineering consultant and study to determine feasibility, cost and benefits. Such a study would cost several thousand dollars</p> <p>Physical access to the roof area for humans and equipment; the roof and solar panel load specifications; required roof modifications; and potential roof damage caused by wind storms are only a few of the challenges.</p> <p>Al Parmentier will discuss these challenges with Roy Swenson and request Roy pursue the project with FPL and bring a technical and cost/benefit solution to the Council for review.</p> | Al Parmentier | 12-May-21  |
| Other        |   |  | TBD           |            |
| Upgrade      |   |  | Open-NC       | 91 Days    |

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**2 Project(s) Reviewed for Other**

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# UUFVB Facilities Council - Minutes Project Status Report

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Open Date

Index

Close Date

Category

Assigned

Status

Project Type

Description

Project Status

Contractor

Days Open

## Minutes Notes

|                       |           |
|-----------------------|-----------|
| <b>Total Reviewed</b> | <b>23</b> |
| <b>Open-NC</b>        | <b>8</b>  |
| <b>Open-Mod</b>       | <b>9</b>  |
| <b>Open-New</b>       | <b>1</b>  |
| <b>Open-Hold</b>      | <b>0</b>  |
| <b>Closed</b>         | <b>5</b>  |

### Project Status Explanation

There are five Project Status Levels used in this Minutes report

1. Open-NC: Project previously opened but there is no change in this report
2. Open-Mod: Some Project information changed in this report from last Minutes report.
3. Open-New: New Project opened not previously reported.
4. Open-Hold: No action planned for this project; it remains open for now.
5. Closed: Project information updated and closed this report period.

# Facilities Council Minutes - Project Summary

Meeting Date **Wednesday, August 11, 2021**

| Index    | Project Category                | Open Date | Status   | Close Date |
|----------|---------------------------------|-----------|----------|------------|
| A.264    | Building Interior               | 14-Apr-21 | Open-NC  |            |
| A.272    | Building Interior               | 12-May-21 | Open-NC  |            |
| A.220    | Building Interior               | 08-Jan-20 | Closed   | 11-Aug-21  |
| A.235    | Building Interior               | 18-Mar-20 | Open-Mod |            |
| A.262    | Building Interior               | 10-Mar-21 | Open-Mod |            |
| A.280    | Building Interior               | 12-May-21 | Open-Mod |            |
| <b>6</b> | <b>Project(s) This Category</b> |           |          |            |
| B.222    | Building Exterior               | 08-Jan-20 | Open-NC  |            |
| B.276    | Building Exterior               | 12-May-21 | Open-NC  |            |
| B.274    | Building Exterior               | 12-May-21 | Open-Mod |            |
| B.275    | Building Exterior               | 12-May-21 | Open-Mod |            |
| <b>4</b> | <b>Project(s) This Category</b> |           |          |            |
| C.269    | Landscaping and Grounds         | 14-Apr-21 | Open-NC  |            |
| C.282    | Landscaping and Grounds         | 09-Jun-21 | Open-NC  |            |
| C.267    | Landscaping and Grounds         | 14-Apr-21 | Open-Mod |            |
| C.285    | Landscaping and Grounds         | 14-Jul-21 | Open-Mod |            |
| C.286    | Landscaping and Grounds         | 11-Aug-21 | Open-New |            |
| <b>5</b> | <b>Project(s) This Category</b> |           |          |            |



# Facilities Council Minutes - Project Summary

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| Index    | Project Category                | Open Date | Status   | Close Date |
|----------|---------------------------------|-----------|----------|------------|
| D.277    | Equipment                       | 12-May-21 | Closed   | 11-Aug-21  |
| D.281    | Equipment                       | 09-Jun-21 | Closed   | 11-Aug-21  |
| D.283    | Equipment                       | 14-Jul-21 | Closed   | 11-Aug-21  |
| D.284    | Equipment                       | 14-Jul-21 | Open-Mod |            |
| <b>4</b> | <b>Project(s) This Category</b> |           |          |            |
| E.258    | Bridges Facility                | 13-Jan-21 | Open-NC  |            |
| E.257    | Bridges Facility                | 13-Jan-21 | Open-Mod |            |
| <b>2</b> | <b>Project(s) This Category</b> |           |          |            |
| G.278    | Other                           | 12-May-21 | Open-NC  |            |
| G.255    | Other                           | 11-Nov-20 | Closed   | 11-Aug-21  |
| <b>2</b> | <b>Project(s) This Category</b> |           |          |            |

**23 Projects This Actions Report**

# Facilities Council - Project Assignments

Meeting Date **Wednesday, August 11, 2021**

| Assigned      | Index | Project Category        | Project Type | Open Date | Days Open |
|---------------|-------|-------------------------|--------------|-----------|-----------|
| Al Parmentier | A.262 | Building Interior       | Replace      | 10-Mar-21 | 154 Days  |
| Al Parmentier | A.264 | Building Interior       | Replace      | 14-Apr-21 | 119 Days  |
| Al Parmentier | A.272 | Building Interior       | Replace      | 12-May-21 | 91 Days   |
| Al Parmentier | B.274 | Building Exterior       | Upgrade      | 12-May-21 | 91 Days   |
| Al Parmentier | B.275 | Building Exterior       | Upgrade      | 12-May-21 | 91 Days   |
| Al Parmentier | B.276 | Building Exterior       | Replace      | 12-May-21 | 91 Days   |
| Al Parmentier | C.267 | Landscaping and Grounds | Service      | 14-Apr-21 | 119 Days  |
| Al Parmentier | C.269 | Landscaping and Grounds | Service      | 14-Apr-21 | 119 Days  |
| Al Parmentier | C.286 | Landscaping and Grounds | Cleaning     | 11-Aug-21 | 0 Days    |
| Al Parmentier | D.284 | Equipment               | Repair       | 14-Jul-21 | 28 Days   |
| Al Parmentier | E.257 | Bridges Facility        | Replace      | 13-Jan-21 | 210 Days  |
| Al Parmentier | E.258 | Bridges Facility        | Replace      | 13-Jan-21 | 210 Days  |
| Al Parmentier | G.278 | Other                   | Upgrade      | 12-May-21 | 91 Days   |

## 13 Projects for Al Parmentier

|               |       |                         |          |           |          |
|---------------|-------|-------------------------|----------|-----------|----------|
| Kristy O'Neil | B.222 | Building Exterior       | Repair   | 08-Jan-20 | 581 Days |
| Kristy O'Neil | C.282 | Landscaping and Grounds | Cleaning | 09-Jun-21 | 63 Days  |
| Kristy O'Neil | C.285 | Landscaping and Grounds | Cleaning | 14-Jul-21 | 28 Days  |

## 3 Projects for Kristy O'Neil

|              |       |                   |         |           |         |
|--------------|-------|-------------------|---------|-----------|---------|
| Jan Mathrani | A.280 | Building Interior | Upgrade | 12-May-21 | 91 Days |
|--------------|-------|-------------------|---------|-----------|---------|

## 1 Projects for Jan Mathrani

# Facilities Council - Project Assignments

**Meeting Date Wednesday, August 11, 2021**

| Assigned  | Index | Project Category  | Project Type | Open Date | Days Open |
|-----------|-------|-------------------|--------------|-----------|-----------|
| Joe Hardy | A.235 | Building Interior | Inspection   | 18-Mar-20 | 511 Days  |

**1 Projects for Joe Hardy**

**18 Projects This Report**