

UUFVB Board of Trustees Minutes
March 19, 2020

Call to Order: at 4:30 PM by Board President Cate Wenzing. The meeting was held via Zoom. The chalice was lit, and Suzy Bromwell gave the **Opening Words**. All present **Checked In**.

Members Present: Pres. Cate Wenzing, VP Kathy Cossa, Sec. Suzy Bromwell, Treas. Rebecca Hornbuckle, Coco Burt, Barbara Dunst, Ken Klein, Jonnie Mae Perry, Tom Tierney, Rev. Scott Alexander (ex officio). **Guest Present:** Woody Sutton.

Process Observer: None.

Consent Agenda: A **Motion** made by Tom and seconded by Ken, to accept the minutes of the February 20, 2020 meeting as presented was approved.

Treasurer's Report:

1. Rebecca reported that the Profit and Loss Statement and Balance Sheet through the end of February indicate the Fellowship's finances are in very good shape. The documents were prepared by UUFVB Accountant Elizabeth Borne.
2. **A Motion**, made by Suzy and seconded by Jonnie, to approve the Board's oversight of Emerson Center contracts and deposits, and the limitation of contracted events, with 150 attendees, to 18 annually, was approved unanimously.
3. Rebecca reported that the internal review of UUFVB's financial records performed by Rod Baker and Ken Heller is complete.

Minister's Report:

1. Rev. Alexander reported that, during the duration of the Covid-19 Pandemic, the search for a new Music Director has been suspended. Elizabeth Borne will assist with music selection for Sunday services.
2. Administrator Kim McIntyre has been out with a chest cold and former Administrator Katrina Bradshaw-Pascale filled in for three days.
3. Director of Youth and Family Programs Kelly Stephens has been making safety and wellness calls to vulnerable members.
4. Scott also reported on his daily interaction with members through virtual church blogs and recorded Sunday services.
5. He confirmed that meetings of 10 or fewer attendees may meet in the lobby or library, with proper social distancing.

President's Report: None

Old Business:

1. Stewardship Campaign Chair Coco Burt reported that pledges totaling nearly \$330,000 have been received.
2. Terry Domino has volunteered to make follow-up calls to the members who have not sent pledges.

New Business:

1. In a discussion of the Finance Town Hall, Finance Committee Chair Woody Sutton said the FY 2020-21 budget is quite sound and the planning assumptions lead him to believe Fellowship finances for the coming FY will be solid. The Town hall is planned for Sunday, April 5th.
2. The Annual Meeting will be held on Sunday, April 19th. Items for the Annual Meeting booklet must be submitted by March 20th, to allow time to send and receive absentee ballots.
3. **A Motion** by Rebecca, seconded by Suzy, to suspend Sunday Fund contributions until regular church services resume, was unanimously passed.

Board Committee Reports: Reports from Bridges, Emerson, Facilities and Finance were emailed to Board members. Woody also reported that approximately \$50,000 remains from the Pree bequest, and the mortgage balance is approximately \$225,000. Because of the virus Bridges attendance is down to about 59 children a day, from full enrollment of 113. Bridges Ex. Dir. Brenda Neely is rotating staff to fulfill state requirements.

Meeting Adjourned: at 5:40 PM.

Respectfully submitted,

Suzy Bromwell, Secretary