

**UUFVB Board of Trustees Minutes
September 19, 2019**

Call to Order: at 4:30 PM by Board President Cate Wenzing. The chalice was lit, and Rev. Scott Alexander gave the **Opening Words**. All present **Checked In**.

Members Present: Pres. Cate Wenzing, Sec. Suzy Bromwell, Treas. Rebecca Hornbuckle, Jonnie Mae Perry, Coco Burt, Ken Klein, Rev. Scott Alexander (ex officio), and by phone V.P. Kathy Cossa. **Absent Excused:** Tom Tierney and Barbara Dunst. **Guest Present:** Woody Sutton.

Process Observer: Coco Burt volunteered.

Consent Agenda: A **motion** to accept the minutes of the Board's August 12, 2019 meeting as presented was approved.

Treasurer's Report:

1. Rebecca reviewed Profit and Loss Statements and the Balance Sheet. She noted the Credit Line is zero and regular mortgage payments are reducing the principal. At the end of 2018 the mortgage balance was approximately \$763,000. Currently the principal is approximately \$391,000.
2. Contributions to the Bill Bastain \$50,000 matching grant campaign have been steady since August 1st launch, with about half the match raised
3. Following a discussion of a retirement gift for Administrator Katrina Bradshaw-Pascal, a **Motion**, made by Suzy and seconded by Jonnie Mae, passed.

Minister's Report:

1. UUFVB will honor Katrina after service On Sunday, October 20th. The search committee for her replacement is active, reviewing resumes and interviewing candidates.
2. Scott reported on UUFVB's hurricane preparations and our response to the destruction in the Bahamas. Members who are barrier island residents, live alone and those homes might not withstand hurricane force winds were offered housing on the mainland. Members generously donated unused goods to the Bahamas relief, through an effort organized by the Cleveland Clinic Indian River Hospital.
3. Due to Scott's schedule, the Executive Committee will meet Wednesday, November 13th.

President's Report:

Cate updated October's Executive Committee and Board meeting dates.

Old Business:

Recommendations from the Risk Management Committee were reviewed.

- A. All locks on exterior doors will be changed.
- B. Everyone should use Door A during regular daytime hours.
- C. On evenings and weekends only one person (Sextant Kristy O'Neal) will have the key and will be responsible for opening and locking appropriate entrances.
- D. Training for medical, fire and active shooter emergencies will be held in

November and January,

E. UUFVB will reorganize the Lobby Monitor Committee, hopefully with two monitors each Sunday and a committee of eight trained volunteers.

New Business:

1. Scott announced that UUFVB will have the honor of hosting a Community-wide Thanksgiving service on Monday, November 25th, at 7 PM.
2. Cate mentioned a group of professional actors and singers would like to perform at UUFVB. She will pass the information to the Ministries Council.

Board Committee Reports: Reports received were emailed to Board members.

1. Cate assigned Board members to report on each standing committee.
2. Facilities coordinated drainage work, resurfacing and sealing the entire parking area. The Facilities Council is exploring high-definition televisions to replace projection screens.
3. Emerson's web-access problem was resolved.
4. The Finance Committee will not meet in October, but the first quarterly meetings with Bridges and Emerson are scheduled for November 6 and 13, respectively.
5. Bridges enrollment is down slightly but income exceeded budget for the second month.

Process Observer's Report: Coco reported the process went "pretty well" and we adjourned early.

Meeting Adjourned: at 5:30 PM.

Respectfully submitted,
Suzy Bromwell, Secretary