

UUFVB Board of Trustees Minutes
May 16, 2019

Call to Order: at 4:30 PM by Board President Cate Wenzing. The chalice was lit and Suzy Bromwell gave the **Opening Words**.

Members Present: Paul Amaru, Sec. Suzy Bromwell, Treas. Rebecca Hornbuckle, Cate Wenzing, Rev. Scott Alexander (ex officio), and by phone Coco Burt, Kathy Cossa, Terry Domino and VP John Maher. **Absent Excused:** Tom Tierney. **Guest Present:** Ken Klein.

Process Observer: Ken Klein volunteered.

Consent Agenda: A **motion** to approve the minutes of the Board's April 18th meeting was made by Paul, seconded by Rebecca and approved unanimously.

Treasurer's Report:

1. Rebecca presented the Statement of Profit and Loss-Budget vs. Actual for July 2018 through April 2019. It shows total net income of \$104,202.
2. She presented the Balance Sheet as of April 30, 2019.
3. Rebecca also presented and answered questions about the Mortgage Reduction Plan and informed the Board that John Orcutt, a professional financial advisor and member of the Finance Committee, was very helpful with decisions about use of the Pree bequest for mortgage reduction. A **motion** was made by John Maher and seconded by Terry to endorse the recommendation of the MRP as recommended by the Finance Committee. It passed unanimously. Cate will write a letter of thanks to John Orcutt. The balance of the mortgage is approximately \$587,000. Rebecca, at John Maher's request, will report the mortgage retirement date, to the Board.

Minister's Report:

1. Rev. Alexander reported that Jim Dailey has volunteered to post Sunday sermons on the website.
2. He called attention to new UUFVB double-sided signs that will highlight upcoming sermons, Emerson events and Bridges information.
3. He reported that library chairs are being upholstered with donations from members.
4. Scott also said everything is fine with the staff.

President's Report:

1. Cate gave an update on negotiations about Laura Matson's proposal to provide PR services for the Emerson Center. After a lengthy discussion, John made a **motion**, seconded by Paul to compensate Laura \$5,500 for all PR duties in 2019-20. The motion passed.
2. The Finance Committee informed Cate that Woody Sutton has agreed to serve as its chair. Suzy made a **motion**, seconded by Rebecca to accept Woody's appointment as chair the Finance Committee. It passed unanimously.
3. Cate led a discussion of letters received from Bridges BG8 parents who are finding it difficult to make differential payments for their children to attend summer camp. Differential payments are intended to bring BG8 payments up to those of full pay

- families. Scott suggested that we “stay the course this year and reassess” if this leads to reduced attendance at Bridges.
4. The Board discussed summer camp scholarships and would like information about the criteria for allocation.
 5. Suzy volunteered to write a letter of thanks to Alan and Lin McNab for their beautiful redesign and installation of new plants for the Memorial Garden.

Old Business:

1. In a follow up to a Ministries Council recommendation, Suzy reported that the vetting period is closed and no members expressed their opposition to deleting the Leadership Development and Long Range Planning Committees. Suzy made a **motion**, seconded by Rebecca, to have these functions performed by Board appointed Task Forces. The motion passed. Suzy will update the Policies Manual with this change.
2. The discussion of Laura Matson’s contract, led Board members to agree with Coco that we should review Board policies related to employing members and/or posting openings to the public.

New Business:

1. Paul presented the revised Bridges Committee Charter, which outlines more accurately the responsibilities of committee members. A **motion** to approve the revised charter as presented was made by Suzy, seconded by Terry and passed.
2. With Rebecca and Scott leading the discussion, the Board agreed that UUFVB Administrator Katrina Bradshaw-Pascale will handle facility rentals by members, for a flat fee based on an hourly daily room rate, not a percentage of proceeds from the event.
3. The report of the Board’s Goal Setting Session was postponed until the June Board meeting.

Board Committee Reports: Reports from all committees were forwarded to Board members.

1. A **motion** made by Paul to accept the list of Sunday Fund recipients for 2019-20. It was seconded by Rebecca and passed unanimously. The recipients are Dogs for Life, Gifford Community Cultural & Resource Center, Gifford Youth Orchestra, IRC Volunteer Ambulance Squad and Samaritan Center for Homeless Families.
2. The Facilities Council recommends that only doors A and G be open for events. The Board agreed.
3. The Bridges Committee and Ex. Dir. Brenda Neely met with two finalists for the Assistant Director position.

Process Observer’s Report: Ken reported that the meeting was conducted in a “ruthlessly efficient” manner and that Rebecca’s report was “very organized and efficient.”

Meeting Adjourned: at 6:00 PM.

Respectfully submitted,
Suzy Bromwell, Secretary