

UUFVB Board of Trustees Minutes
April 18, 2019

Call to Order: at 4:32 PM by Board President Cate Wenzing. The chalice was lit and Suzy Bromwell gave the **Opening Words**.

Members Present: Paul Amaru, Sec. Suzy Bromwell, Coco Burt, Terry Domino, Treas. Rebecca Hornbuckle, VP John Maher, Tom Tierney, Cate Wenzing, Rev. Scott Alexander (ex officio), and Kathy Cossa by phone. **Guests Present:** Elizabeth Borne, Eva Heifetz, Ken Klein, and Al Parmentier.

Process Observer: Coco Burt volunteered.

Consent Agenda: A **motion** to approve the minutes of the Board's March 21st meeting was approved unanimously.

Guest Presentation: Eva Heifetz, chair of the Endowment Fund Committee, gave an update and presented recommendations regarding the allocation of approximately \$100,000 expected from the Shelter Rock Congregation's Legacy Challenge. The proposed allocations were previously approved by the EFC and the Finance Committee. Al Parmentier, on behalf of the Facilities Council, requested that 50% of the available funds be allocated to a facilities reserve fund. A **Motion** by Paul, seconded by Tom, to allocate 25% toward mortgage paydown, 25% to the principal of the Endowment Fund and 50% for a facilities reserve fund was approved.

Guest Presentation:

1. UUFVB Accountant Elizabeth Borne presented the Mortgage Paydown Plan. She estimates that UUFVB's mortgage will be retired in FY 2023-24.
2. She also informed us that a member has scheduled a free parenting class at UUFVB. A discussion followed about his plans for for-profit classes and rent for the facility. Rebecca will review current rental policy and organize a committee to make recommendations to the Board.

Treasurer's Report:

1. Rebecca presented the Statement of Profit and Loss-Budget vs. Actual for July 2018 through March 2019. It included income and expenses for Ministry and net income from Bridges, the Child Care Food Program and the Emerson Center. It shows total net income of \$67,737.
2. She also presented and answered questions about the Summary Balance Sheet as of March 31, 2019. The current balance on the mortgage is \$673,339.90.

Minister's Report:

1. Rev. Alexander reported that plans are in place for all Sunday services, with guest ministers in the pulpit and Affiliate Ministers and Pastoral Care Committee members poised to make hospital and home visits.
2. The choir will perform each Sunday during the summer. Guest musicians will be scheduled for Sundays when Music Director Paula Herger is away.

President's Report:

1. Cate reported that all items on the Annual Meeting agenda passed.
2. A retreat and goal-setting meeting for current and incoming Board members and Fellowship leaders will be held from 9:00 to noon on Saturday, May 4th, at Suzy Bromwell's house.
3. Cate informed the board of a request from UUA for annual support. UUFVB is not in the position to contribute at the requested level.

Old Business:

1. John reported the Stewardship Campaign has commitments for 2019-20 of approximately \$340-350,000, with a few calls yet to be made. He reminded the Board that the framework is in place for future campaigns and to begin looking for next year's chair.
2. Bonnie Shelton has volunteered to update current events on the website every two weeks. Scott will ask Katrina about posting treasurer's reports and minute on the website.

New Business:

1. The Board decided to postpone the decision on the proposed contract with Laura Matson for PR services for the Emerson Center until its May meeting.
2. The proposed revision of the Bridges Charter will be postponed until May.

Board Committee Reports: Reports from all committees were forwarded to Board members. Of particular importance are Ginger Heller's intention to resign as the Bridges Committee Chair at the end of June and the need to find a replacement for her.

Process Observer's Report: Coco reported discussions about Endowment Fund recommendations and the Emerson Center contract were lengthy but important. The minutes and treasurer's report were succinct, and we stayed on time.

Meeting Adjourned: at 6:34 PM.

Respectfully submitted,
Suzy Bromwell, Secretary