

**UUFVB Board of Trustees Minutes
December 20, 2018**

Call to Order: at 4:35 PM by Board Vice President Maher. The chalice was lit and John recited the Serenity Prayer for **Opening Words**.

Members Present: Paul Amaru, Sec. Suzy Bromwell, Sue Burt, Treas. Rebecca Hornbuckle, VP John Maher, Tom Tierney, Rev. Scott Alexander (ex officio), and by phone Terry Domino. **Members Absent:** Pres. Cate Wenzing and Kathy Cossa. **Guests Present:** Al Parmentier and Carol Amaru.

Process Observer: Paul Amaru volunteered.

Consent Agenda: A **motion** made by Rebecca and seconded by Sue to approve the Consent Agenda passed. The only item was the minutes of the Board's November 15, 2018 meeting.

Guest Request: First, Al Parmentier, Chair of the Facilities Council, stated several concerns about an ongoing contract with a large Christian congregation's monthly rental of our building and the extra work involved in setting up the sanctuary to meet their needs. Board members also stated their concerns about: 1. whether parking for large crowds might exceed the Emerson Center's variance for events parking, 2. whether the kitchen would be used and the requirements for the FCCP, and 3. whether the rental congregation's values aligned with those of UUFVB.

Scott suggested hiring a person to oversee the equipment set up. He will review the contract with Administrator Katrina Bradshaw-Pascal, to determine whether the kitchen or other rooms in the Fellowship will be used. John will review UUFVB's policies on rental and on service dogs.

Secondly, Al brought up whether the State's recent change in capacity per teacher, that limited the number of children by age and classroom square footage, could be challenged. Suzy will ask Bridges Ex. Dir. Brenda Neely to forward documents to Tom Tierney for his review.

Treasurer's Report:

1. Rebecca reviewed the UUFVB Balance Sheet as of November 30th. FYI, the balance on the mortgage due to SunTrust is down to \$691,716.76. In reviewing the Profit & Loss for the month, she stated that November's figures were near break-even but behind budget-wise. For December Rebecca will bring a report that presents actual income and expenses vs the budget.
2. Rebecca hopes to produce a graph showing salaries and raises for all UUFVB employees over the last four years, and bring it to the January Board meeting.

Minister's Report:

1. Rev. Alexander said all is well with the staff. Katrina's surgery has been postponed until after Christmas. During her absence, volunteers will continue to answer phones and do assigned tasks.

2. The Red Cross contacted UUFVB about using our facility for a staging site (primarily the parking lot) and an area to process applications for emergency assistance. A **Motion** made by Sue, seconded by Tom, was passed to approve the request.

President's Report: None

Old Business:

1. Sue reported that Carla Calwell and friends will organize two social events this winter.

New Business:

1. Suzy will follow up with Dick Haight's question about the current membership of the Nominating committee.
2. Scott will contact Gerry and Helen Rosebery about setting a meeting with a community safety officer regarding security at the Fellowship.
3. Scott reviewed plans for the reception for Affiliate Ministers and the New Year's brunch.
4. John Maher has agreed to chair the Stewardship Campaign. He stated that plans for the campaign are in order. A reception at Scott's home from 4-6 PM on January 26th is planned. Invitations will be extended via email with printed invitations to follow by January 2nd.

Board Committee Reports: Reports from all committees were forwarded to Board members.

Closing Words: Tom shared a blessing titled "The Work of Christmas" from a treasured family book, "A Grateful Heart."

Process Observer's Report: Paul reported that the process went well and all issues were addressed but we spent many minutes discussing the proposed rental contract.

Meeting Adjourned: at 5:50 PM.

Respectfully submitted,
Suzy Bromwell, Secretary