

**UUFVB Board of Trustees Minutes
November 15, 2018**

Call to Order: at 4:04 PM by Board President Cate Wenzing. The chalice was lit and Rebecca Hornbuckle gave the **Opening Words**.

Members Present: Pres. Cate Wenzing, Paul Amaru, Sec. Suzy Bromwell, Sue Burt, Treas. Rebecca Hornbuckle, VP John Maher, Tom Tierney, Rev. Scott Alexander (ex officio), and by phone Terry Domino, and Kathy Cossa. **Guests Present,** Kelly Stephens, Director of Youth and Family Education, her son Ryker, Elizabeth Borne and Barbara Lipton.

Process Observer: Sue Burt volunteered.

Consent Agenda: A **motion** made by Tom and seconded by Suzy to approve the Consent Agenda, with the change of the start time for Board meetings to 4:30 PM, was passed. Consent Agenda items included: the Minutes from October 18, 2018, 2019 Schedule of Board and Executive Committee meeting dates, and approval of the members of the Sunday Fund for 2018.

Treasurer's Report:

1. Elizabeth joined Rebecca to give an update on measures to improve financial controls for Bridges. Elizabeth stated that Bridges Asst. Dir. Jessica Thompson has been very forthcoming in providing requested reports. Billing categories, based on family income, were explained. Policy changes, to be implemented by January 1, 2019, should have a positive effect on Bridges income. The Childcare Food Program was launched on October first. Bridges borrowed \$10,000 for anticipated start up costs.
2. Rebecca presented Profit & Loss statements for the month of October, for July through October, and for the CCFP, and she distributed the revised 2018-19 Budget.
3. John Maher requested that a graph be made showing salaries and raises for all UUFVB employees over the last four years. The **Motion**, made by John and seconded by Suzy, passed. Rebecca volunteered to produce the graph.

Minister's Report:

1. Kelly Stephens gave a presentation seeking UU support to go forward with youth and family programs and goals for 2019-20. Scott suggested that Kelly start with seasonal events and monthly dinner nights. There will be an afternoon event for members and families at the Hornbuckle Farm on Sunday, January 27, 2019.
2. Rev. Alexander suggested that UUFVB Board members share the tasks of chairing the Stewardship Campaign. The campaign would last five weeks and be launched on Saturday, February 16th with the Fellowship Dinner then each Sunday for five weeks Board members and other congregational leaders will make statements/appeals from the pulpit for financial support.
3. The Rabbi and leaders of Temple Beth Shalom have decided not to pursue shared space at the Emerson Center.
4. Scott gave an update on Bridges Ex. Dir. Brenda Neely's health. Members contributed generously to help her during this month while she is away on medical leave without pay.

5. A wine and cheese reception for Associate Ministers and their spouses will be held from 4 to 6 PM in the Fellowship lobby on Saturday, January 5th. Board members and other key leaders will be asked to attend.
6. The Source will be asked to cater a congregational New Year's Brunch following service on Sunday, January 6th. Pete Kersey's Covenant Group has volunteered to help.
7. Scott discussed the schedule for winter services and said that 296 people attended service November 11th, the first Sunday following the 2018 elections.

President's Report: Cate and Scott proposed adopting a new UUFVB Goal that all UUFVB "businesses" function in a more businesslike manner. John and Cate will wordsmith the new goal. Cate will contact former Board President Pete Kersey to obtain a list of current UUFVB Goals.

Old Business:

1. Sue has contacted several people who prefer to work as part of a group to provide social activities for the Fellowship.

New Business: none

Board Committee Reports: With the exception of Endowment, which will meet in the fall, all reports were forwarded to Board members. The projector requested by both Facilities and Emerson is estimated to cost \$10,000. Kathy Cossa mentioned that Shelter Rock might be approached for funds. Rebecca volunteered to write a thank you note to Ginger Heller for her efforts to improve Bridges financial policy and her leadership of the Bridges Committee. Cate will write a note to Steve Becker and Laura Maston for their leadership of the Emerson Center.

Process Observer's Report: Sue reported that the process went well and all issues were addressed "straight on."

Meeting Adjourned: at 5:40 PM.

Respectfully submitted,
Suzy Bromwell, Secretary