

Minutes of the
Board of Trustees meeting
March 21, 2018

Board Mission Statement: "To secure the spiritual and financial future of the Fellowship by working together with the Congregation"



Present: Scott Alexander, Bobby Kilgore, Pete Kersey, Sue Burt (Acting Secretary), Terry Domino, Larry Nalepa, John Maher (phone), Tom Tierney, Rebecca Hornbuckle. Guests: Brenda Neely, Suzy Bromwell, David Kimball, Dick Haight, Cate Wenzing.

Chalice Lighting

1. Process Observer: Tom Tierney
2. Guest Presentations and Board Action:
 - A. Bridges. Brenda and Suzy presented information regarding a catered food program for Bridges children that would include daily breakfast, lunch and a snack.
MOTION: John Maher moved that we authorize Bridges staff to move forward with the process that could support our final decision. Sue Burt seconded. Motion passed.
 - B. Stewardship Campaign. Dick Haight reported that thus far we have 132 pledges, total pledge dollars \$278,000. The committee has several plans to begin wrapping up the campaign to meet our goals. Some discussion about raising the Pledge Amount from \$325,000 to \$335 so we might balance the Budget.
MOTION: Tom Tierney moved that we raise the Pledge Amount to \$335,000. Terry Domino seconded. Motion passed.
 - C. CPA Recommendation: Rebecca, on behalf of the committee, reported that a decision was unanimously made to employ CPA Sherri Kolodziejczak of the Vero Beach firm Kmetz Nuttal. Sherry's non-profit rate is \$75 hr. (for 15-20 hours) and she has extensive experience working with non-profits.
MOTION: Tom Tierney moved that we employ Sherri. Terry Domino seconded. Motion passed.
3. MOTION to approve the Minutes of the February BOD Meeting moved by Terry Domino and seconded by Larry Nalepa.
4. Consent Agenda. Bridges Finance Situation - to confirm direction given to Treasurer by four BOD members on March 16. Rebecca summarized her recent meeting with Brenda and Suzy concerning recent income shortfall. Rebecca will continue to meet with them. The Board will direct the Bridges committee to add a member of the congregation who has financial expertise and can work in tandem with the Chair and Director of Bridges. Rebecca and John M. will try to meet with Suzy next week.
MOTION to approve Consent Agenda made by Terry Domino and seconded by Sue Burt.
5. Treasurer's Report. In Rod's absence there was no Budget update. Rebecca gave the monthly Financial Report.
6. Minister's Report.
 - A. New Director of Youth and Family Ministry has been selected. Her name is Kelly Stephens and she takes her position April 1. Claudia and Kelly will work in tandem until Claudia's final day on April 15. Kelly is on a 90-day provisional contract until her permanent contract takes effect.
 - B. Music Director. Paula Herger is supervising the Music department in the absence of Tom Mundy. Others musicians are also contributing during Tom's recovery. We will re-visit this topic monthly.

C. Welcoming Sunday: at least 60 visitors that day, some new members, good energy overall.

7. Committee Reports.

- A. Finance Committee: Written report received.
- B. Endowment: Written report said that we are expecting to receive over \$69,000 in matching funds which will arrive in 2019 as a result of Shelter Rock program.

8. Goals.

- A. Founder's Day Plans. Scott reported that plans are solidified - great service planned, founders will be honored, cake ordered, slide show ready - everything ready to go!
- B. Member Survey. Terry Domino reported that the Surveys have all been collected, reviewed and she summarized results. Over 60% responded! A more complete analysis will be reported to the congregation on Sunday, April 22 at our Town Hall Meeting.

9. Old Business.

- A. Annual Meeting April 15. Letter of announcement was sent to congregation on March 15.
- B. Formation of Goals. Invited leaders to meet May 5, 9:30 in Fellowship Hall. Letter and invitees list sent for Board comment.

10. New Business

- A. Tax Report. Tom Tierney reported on his Firm's opinion as to whether or not any UU activities might be subject to Unrelated Business Income Tax (UBIT). He shared the letter (dated Feb. 28 to Elizabeth) that contained questions/information for the Accountant as she does further analysis to determine final answers about this. He did believe that only Fair Trade revenue will likely be subject to UBIT.
- B. Discussion of David Kimball's letter/request addressing the Bylaw language about Financial Audits.
- C. MOTION: Change the ByLaw Language to read: There should be a 5-year Accounting Review conducted by an outside Accounting firm. Terry Domino moved, Tom Tierney seconded. Approved.

11. Process Observer Remarks: Long Meeting but gold stars for all members!

Reminders:

- Annual Meeting: April 15, 12:00 noon
- Regular Board Meeting April 18, 4 pm. Executive Bd. Meeting April 6, 11 am

Meeting adjourned at 6:11 pm.